

REDLAND BRIDGE CLUB INC
Management Committee Meeting Minutes
Tuesday 13 August 2024

Welcome: At 1.35pm Nigel Cleminson declared a quorum to be present and the meeting was duly constituted. Nigel thanked all for their attendance. He declared that the Redlands Bridge club was solvent. He determined that there were no conflicts of interest in any item on today's agenda.

Present: Nigel Cleminson (Chair), Michael Souter, Colin Gorton, Max Latimer, Avra Bowler, Tom France, Jane Whelan

Apologies: Carradine Lucas

1. MINUTES OF PREVIOUS MEETING HELD

The minutes were tabled and accepted as a correct record of proceedings. Moved: Nigel Cleminson. Seconded: Avra Bowler.
CARRIED

Business Arising from Minutes of Previous Meeting:

- 1) Amendments to Membership Application Form: As banned and excluded have the same meaning the first new question will now read: Have you ever been banned from another QBA affiliated club?
Jane will advise Robina Cooper of the new questions. JANE
- 2) ATO: Colin still waiting for ATO response COLIN
- 3) Website Updates: Facebook link now on home page. Outside photo has been replaced. This photo is very large- Colin will crop. Jane will approach Robina for current photos and will download old photos to club computer and the cloud before deleting them. COLIN/JANE
- 4) Wednesday night play: Organisers to get back to Committee regarding promotion of the session. NOTE

2. CORRESPONDENCE:

The correspondence list from 14 June to 12 August was tabled. Motion that inwards and outwards correspondence be accepted was moved by Jane Whelan, seconded by Colin Gorton and
CARRIED.

Business Arising from Correspondence:

1) ABF & QBA Levy and Masterpoint Increases: 2025 club subscription fees will reflect levy increases. Masterpoint costs will increase close to 25% next year and 3% in 2026 and 2027. Subsequently, table fees will most likely have to be increased. Colin will circulate projected costs to the committee. A Special General Meeting will have to be convened if table fees are to be increased.

COLIN

2) Anzac Day Trophy: Ross and Diane Laybutt have asked that the Anzac Day Trophies awarded to them this year be considered as perpetual trophies. Nigel will ask Turgut Manli to verify that the Turkish Consulate will be donating trophies each year.

NIGEL

3) Free First Aid Training provided by Community Bendigo Bank. The committee declined the offer but thought that some members might be interested. Jane will forward information on to members.

JANE

4) Bicentennial Celebration: John Florence requested the club celebrate the bicentennial of the establishment of the State of Qld in September. As there are calendar restrictions in September Jane will advise John that we are unable to accommodate his request.

JANE

5). Progressive Rank – Bridgemates: Ronny Tollemache requested that the committee consider re-introducing progressive ranking display. He argued it does not hold up play and players are free to look or not. The committee decided to re-introduce progressive ranking. Jane will notify Ronny.

JANE

6) RCC Grants: Applications for the Redland City Council's grants are now open. The committee has no major upcoming projects, however, repainting will need attention soon. Jane will investigate community grants for 2025.

JANE

3. Treasurer's Report: Colin

The treasurer's report and invoices and Profit and Loss statement for 7th July Congress were tabled.

Colin Gorton moved that the report and invoices be accepted, seconded by Max Latimer and CARRIED.

Avra requested a statement about the food costs of the Congress.

Colin will forward.

COLIN

4. Directors Report: Michael

Michael stressed that Nigel is director for all major competitions, honour board events and any events where prior registrations are required. Nigel is responsible for setting up the movements for the above events.

5. Dealers & Masterpoint Secretary's Report: Carradine

Nil

6. Education Report: Nigel

Four people have registered for the lessons commencing in September. Turnout for the previous Wednesday's supervised classes were poor. Attendance should return to normal

Advertising Lessons: Nigel has written to 100.3 Bay FM with advertisement wording for their announcements and website. Copy tabled.

7. Workplace, Health & Safety: Tom

Fire drills to commence 19th August

TOM

8. Maintenance Report: Max

Redland City Council still has some trees that require attention. Max will follow up.

MAX

9. Congress/Convenors' Report: Nigel & Jane

Alan Gibson and Julie Jeffries to be given access to club's My ABF

NIGEL

Currently, 11 registered pairs for Congress 15th September.

Notices for food and help to be posted three weeks before above Congress.

AVRA

Email members re food and help two weeks before Congress JANE

10. New Members: Robina

Tim Freeman & Geoff Saxby

Moved by Nigel Cleminson, seconded by Max Latimer and CARRIED.

11. General Business:

1. Christmas Party: Avra. The Country Music Club is having their Xmas party on 7th December. As this is the same date as the club there will be parking difficulties. Caterer is able to change date to 14th December. Jane to inform members and amend website calendar
Cost for catering is \$39 per head. Xmas party to be discussed further next meeting.

JANE & AVRA

2. Melbourne Cup Party: Avra. Caterer's cost will be \$39 per head. Avra will investigate in house catering. Two bottles of wine to be provided (1 red and 1 white) by Club. Nigel to purchase. Carradine Lucas and Kay Justice will be doing the sweeps. In past Phillip Thompson has been the auctioneer; whilst Molly O'Donohue has been the main organiser. Michael will ask Phillip and Molly for assistance. AVRA, NIGEL, MICHAEL

3. Spruce up area outside back door: Tom. Tom suggested that pavers/concrete be laid outside back door. Committee will review in 2025 JANE

4. Treasurer Access to MyABF: Nigel. Treasurer will be given administrative access to MyABF so as to be able to view congress reconciliation statements. NIGEL

5. Interclub Teams: Nigel. Secretary (Jacqui Dudurovic) Brisbane Zone asked whether club wants her to manage entries via MyABF or for the club to manage entries. Agreed that Jacqui can have access to Club's MyABF administration.

Payments to be by Bridge Credits or Bank Transfer.

Club's size means we are limited to 36 teams. Will possibly need four extra tables.

Cut off date for entries to be at least two weeks before hand so that catering can be organised. NIGEL

6. Records' Retention: Max. Max advised that incorporated organisations must keep records for at least seven years. However, it is good practice to keep records permanently NOTE

7. Remuneration and Benefits; Jane. Jane sought verification re amending our constitution to reflect that all remuneration and benefits given to committee members and their relatives are reported at future AGMs. Nigel confirmed as the above is enshrined in law the constitution does not need to be amended. NOTE

Kim Ellaway advised she would send guidelines on declaring remuneration and benefits. As the club has not received this information Jane will follow up before the next AGM JANE

12. Late/Urgent Business:

1. Grievance Procedure: Avra Avra prefers giving members longer than 14 days to report a grievance. Issue to be discussed at next meeting. JANE

2. Paying Congress Prize Money via Bridge Credits: Jane advised that MyABF has the capacity to pay congress winners via bridge credits. Using this facility would save some of the credit card fees charged by ABF. However, it appears that these transfers can be authorised by one person only as compared to two authorisations needed when processing bank payments. Jane will write to Julian Foster re above issue

JANE

3. Petty Cash. Michael will follow up on who is managing the petty cash in Greg Nolan's absence

Michael

4. DNR Register. The DNR register needs to be updated. Jane will email members with relevant information

JANE

Next Meeting: Tuesday, 10th September at 1330

Close: There being no further business, the meeting was closed at 1545

Confirmed: _____ **Date:** _____